

The week of September 21, 2015, CFC 14 and 16 moved to use of Office 365. As a part of this migration, we partnered with a 3rd party vendor (DataMotion) in order to **implement email encryption services.**

**What does this mean to you?**

Be prepared to receive encrypted emails containing PHI data as we will be migrating away from fax based services.

Upon receipt of an encrypted message, you will be directed to create an email web portal account with DataMotion. Once completed, (all detailed instructions to create your account will be contained in the encrypted email) you will be able to access the encrypted data, and respond the sender securely.

Emails sent by the CFC with PHI will be encrypted. Your reply to an email will also be encrypted. But if you initiate an email exchange with the CFC or staff, the email will not be encrypted unless you have contracted for this service with a vendor like DataMotion.